

## REFUND POLICY

### **ABE/GED®/ESOL Program**

The class fee is for one specifically defined session. There is no refund once the student has attended a class. If a TABE is taken and the student does not start class, the cost of the TABE testing (\$20) will not be refunded.

### **Continuing Workforce Education Courses**

There is a full refund if the class is cancelled due to low enrollment. There is no refund once the class starts. There is no refund for any supplies or books that have been purchased for the class. There is a \$15 fee for cancellation and refund request. Refunds may take up to 60 days to receive.

### **Lifelong Learning Courses**

There is a full refund if the class is cancelled due to low enrollment. There is no refund once the class starts. There is no refund for any supplies or books that have been purchased for the class. There is a \$15 fee for cancellation and refund request. Refunds may take up to 60 days to receive.

*I understand the refund policies for the program in which I am enrolling.*

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_